



Wylie City Council

Minutes Special Called Work Session Wylie City Council Meeting

**March 15, 2011 – 6:00 p.m.
Wylie Municipal Complex – Council Conference Room
300 Country Club Road, Bldg. 100
Wylie, TX 75098**

CALL TO ORDER

Announce the presence of a Quorum.

Mayor Eric Hogue called the meeting to order at 6:06 p.m. with the following Wylie City Council members present: Mayor pro tem Red Byboth (arrived at 7:00 p.m.), Councilwoman Kathy Spillyards, Councilman Carter Porter, Councilman Rick White, and Councilman Bennie Jones. Councilman David Goss was absent.

Staff present included: City Manager, Mindy Manson; Assistant City Manager, Jeff Butters; Library Director, Rachel Orozco; Public Information Officer, Craig Kelly; Senior Planner, Charles Lee; and City Secretary, Carole Ehrlich.

INVOCATION & PLEDGE OF ALLEGIANCE

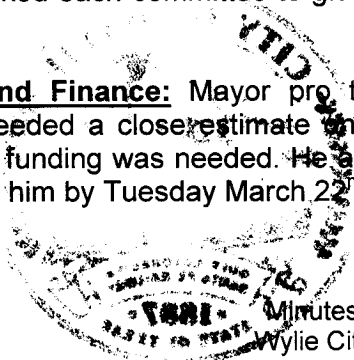
Public Information Officer Kelly gave the invocation and Assistant City Manager Butters led the Pledge of Allegiance.

WORK SESSION

- **Planning the Grand Opening of the Wylie Municipal Complex** (*City Council*)

Mayor Hogue asked each committee to give an update on their planning for the grand opening event.

Sponsorship and Finance: Mayor pro tem Byboth reported he was contacting possible sponsors and needed a closer estimate on all expenses anticipated for the event in order to know how much funding was needed. He asked each committee to determine their fund needs and give them to him by Tuesday March 22nd.



He reported the committee was working on a sponsor package that would possibly include booth space, advertising, and possibly t-shirts to each sponsor with tiers of sponsorship opportunities.

Volunteer Committee: Councilman Porter presented a flyer that would be going out to volunteer groups, schools, and other organizations that might like to help the day of the event. He noted that a large number of volunteers would be needed for the event.

Info/Logistics – Set up and Planning: Mayor Hogue and other committee members discussed having the entertainment on the back side of the Municipal Complex near the meadow which would give an opportunity for the large back porch to be used by attendees. The committee suggested using the parking lot for vendors and other activities.

Activities/Day/Sporting: City Manager Manson reported that the 5K run by the Wylie Police Academy was scheduled that day but would take place in the downtown area due to plans already confirmed and costs. She explained the event was scheduled as in past years and therefore had no additional costs to certify a new route.

Entertainment: Mayor pro tem Byboth and Councilman Jones noted that entertainment was being scheduled all day with schools and other groups planning to attend at no charge. Library Director Orozco reported she had contacted several vendors to have children's activities during the day of the event.


Food/Vendor: Councilwoman Spillyards asked that a final date and time frame be confirmed so food vendors could be contacted to see if they could participate in the event. Spillyards also suggested that the price per booth be set at \$300. Consensus of those present was to set June 18th from 10 a.m. to 10 p.m. as the date for the event and to go with the committee recommendation of a fee of \$300 for all food vendors.

ADJOURNMENT

A motion was made by Councilman Jones, seconded by Councilman White to adjourn the meeting at 7:25 p.m. A vote was taken and the motion passed unanimously.

ATTEST:


Carole Ehrlich, City Secretary


Eric Hogue, Mayor

